



**Auburn Vocational Board of Education
Agenda
June 5, 2018
7:00 pm**

Item #1 Roll Call

- | | | |
|--|--|--|
| <input type="checkbox"/> Mrs. Jean Brush | <input type="checkbox"/> Mr. Ken Klima | <input type="checkbox"/> Mr. Paul Stefanko |
| <input type="checkbox"/> Dr. Susan Culotta | <input type="checkbox"/> Dr. Brian Kolkowski | <input type="checkbox"/> Mr. Erik Walter |
| <input type="checkbox"/> Mrs. Mary Javins | <input type="checkbox"/> Mr. Roger Miller | <input type="checkbox"/> Mrs. Mary Wheeler |
| <input type="checkbox"/> Mr. Geoffrey Kent | <input type="checkbox"/> Mr. Terry Sedivy | |

Item #2 Pledge of Allegiance

Item #3 Approve Agenda

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #4 Approve Minutes of May 1, 2018 Regular Board Meeting

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #5 Public Participation

Item #6 Administrative Reports

- ABLE Recognition Ceremony ~ June 21, 2018 at 6:30 pm, Presentation Center
- Student Harassment Report
- 2017-2018 Student Organization State Results

Item #7 Recruitment/Curriculum & Adult Committee Report – Update

TREASURER’S AGENDA

Item #8 Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending April 30, 2018 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (Attachment Item #8)

No Action Required.

Item #9 Approve for Unanticipated Transfers and Adjustment of Appropriations

Amend the Certificate of Estimated Resources and adjust appropriations, as needed on June 30, 2018, and transfer to any other fund as necessary in order to avoid an operating deficit on June 30, 2018.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item#10 Approve Temporary Appropriations FY 18-19

Approve Temporary Appropriations for FY19 at 85% of the FY18 expenditures. The Permanent Appropriations will be presented to the board for approval at the September 2018 regular board meeting.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #11 Approve Financial Services

It is my recommendation that the Board approve the engagement of Plattenburg certified public accountants to compile the required Basic Financial Statements for the fiscal year end June 30, 2018. The Basic Financial Statements are to be presented in conformity with Generally Accepted Accounting Principles (GAAP). The fixed fee for the services will be \$9,180. (Attachment Item #11)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #12 Approve Donations

It is my recommendation that the Board of Education approve the donation of Craftsman Pro Series Lawn Tractor from Mr. and Mrs. James Reed of Concord, Ohio. This donation will benefit the Plant, Turf and Landscape Management program.

It is my recommendation that the Board of Education approve the donation of reference books covering all topics in Horticulture from Ms. Dawn Cryberg of Chardon, Ohio. This donation will benefit the Plant, Turf and Landscape Management program.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #13 Approve FA Solutions, LLC Services Agreement

It is my recommendation that the Board of Education approve the services agreement with FA Solutions, LLC. They will provide Auburn Career Center Adult Workforce Education Department with financial aid servicing and support. FA Solutions fees for financial aid processing service is \$1788.00/mo. flat fee if student FA applicants range is up to 170 students and \$125.00/per file a one-time fee for any Financial Aid application processed in excess of 170 applicants. Effective date through June 30, 2019. (Attachment Item #13)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Superintendent's Agenda

Item #14 Approve Taxation Exemption Contribution Agreement

It is my recommendation that the Board approve this Taxation Exemption Contribution Agreement ("Agreement") is entered into between Great Lakes Cheese Co., Inc. ("Great Lakes Cheese"), JHK Company, and the Auburn Vocational School District Board of Education ("Board") (collectively, "Parties"). Effective Date of June 1, 2018. (Attachment Item #14)

Motion _____

Second _____

Vote: Pass _____ Fail _____

SEE ADDENDUM

Item #15 Human Resources

Resolution to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #15)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #16 Approve HVAC RTU-VVT Summer 2018 Phase II Replacement Project

It is my recommendation that the Board of Education approve HVAC TRU-VVT Summer 2018 Phase II Replacement project with The Smith & Oby Company, Inc. of Walton Hills, Ohio. The HVAC RTU-VVT replacement & base system integration installation portion in the amount of \$148,500.00. The company is ready to provide services for the Systems Integration Upgrades for electric meter installation in both the main building and welding shop at the amount of \$13,500.00. The combined total is \$162,000.00. (Attachment Item #16)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #17 Approve Textbooks for Culinary Arts

It is my recommendation that the Board approve the following textbook as part of the Culinary Arts program.

Textbook: Level I and II

Nutter, Andrew, and Michael Santos. *Foundations of Restaurant Management & Culinary Arts*. 2nd ed., National Restaurant Association, 2018. Print.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #18 Approve Agreement between Basic Industrial Training Services, LLC & Auburn Career Center

It is my recommendation that the Board approve the agreement between Basic Industrial Training Services, LLC and Auburn Career Center Adult Workforce Education Department to assist in providing customized training program to community members and business. (Attachment Item #18)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #19 Executive Session

- a) Pursuant to Ohio Revised Code Section 121.22(G) (1), I hereby recommend that the Board make a motion to adjourn to executive session **for the purpose of considering** the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or **the investigation of charges or complaints against a public employee** or regulated individual unless such person requests a public hearing.
- b) Pursuant to Ohio Revised Code Section 121.22 (G)(2), I hereby recommend that the Board make a motion to adjourn to executive session to consider the purchase of property or the sale of property, if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest.
- c) Pursuant to Ohio Revised Code Section 121.22(G)(3), I hereby recommend that the Board make a motion to adjourn to executive session to meet with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

___ Mrs. Jean Brush

___ Mr. Ken Klima

___ Mr. Paul Stefanko

___ Dr. Susan Culotta

___ Dr. Brian Kolkowski

___ Mr. Erik Walter

___ Mrs. Mary Javins

___ Mr. Roger Miller

___ Mrs. Mary Wheeler

___ Mr. Geoffrey Kent

___ Mr. Terry Sedivy

Motion _____

Time In: _____

Second _____

Time Out: _____

Item #20 Other

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #21 Adjourn

Motion _____

Second _____

Vote: Pass _____ Fail _____

Time: _____

Please Notice Enclosures: Attachments

**Regular Board Meeting
June 26, 2018 @ 7:00 pm**